

ANNEX 5



MINISTRY OF EDUCATION AND SPORTS

TVET APPLICATION FORM FOR DILOPMA ADMISSIONS 2023/24

Attach
one
recent coloured
Passports photo

SECTION A: INSTRUCTIONS

- i. This form is intended for applicants wishing to pursue a National Diploma under the TVET system.
- ii. This form can be obtained from the website of the Ministry of Education and Sports www.education.ug.go, office of the District/Municipality/City Education Officer, Local Councils' Offices, TVET Institutions, and at the Ministry of Education and Sports Department of TVET Operations and Management, Legacy Towers Wing B, Floor 3.
- iii. **This form MUST be completed and returned to Uganda Technical College - Bushenyi; P.O. Box 81 Bushenyi or send by email to admissions@utcbushenyi.ac.ug or ar@utcbushenyi.ac.ug with scanned copies of academic documents.**
- iv. Please you **MUST** attach;
 - Photocopies of certificates/result slips/transcripts and certified degree certificates for degree holders
 - A copy of a National Identity Card (for 18 years and above) or an Identification from the previous institutions (for below 18 years)
 - A Copy(ies) of appointment/ contract/recommendation of relevant work experience (if any) and
 - A Copy of the Birth Certificate
- v. Persons with disabilities, and those from vulnerable categories and at-risk population such as females, urban poor, fishing communities, and others are encouraged to apply.

SECTION B: PARTICULARS OF APPLICANT (To be completed in capital letters by Applicant)

1. Names

.....

Surname

Others names

2. Nationality **Date of Birth**

Sex

3. Home District **County**

Sub-county.....

Religious Affiliation (Optional).....

4. Physical Address:

Parish Village..... Telephone

Contact.....

Parent/Guardians Name.....

Telephone Contacts.....

Parent/Guardian NIN

SECTION C: EDUCATIONAL BACKGROUND (To be completed by Applicant where applicable)

a. PLE results

Name of School

Year of sitting.....

Index Number..... Total Aggregates.....

Division

Fill in the details

| S/N | Subjects | Grade | | Subject | Grade |
|-----|----------|-------|----|---------|-------|
| 1. | | | 4. | | |
| 2. | | | 5. | | |
| 3. | | | 6. | | |

b. O' Level: UCE results

Name of School

Year of sitting.....

Index Number..... Total Aggregates.....

Division

Fill in the details

| S/N | Subjects | Scores | S/N | Subjects | Scores |
|-----|----------|--------|-----|----------|--------|
| 1. | | | 7. | | |
| 2. | | | 8. | | |
| 3. | | | 9. | | |
| 4. | | | 10. | | |
| 5. | | | 11. | | |
| 6. | | | 12. | | |

c. Technical School/Community Polytechnics: UJTC/UCPC results

Name of Institution.....

Year of sitting.....

Course Name.....

Index Number..... Grade

Fill in the details

| S/N | Course Subjects | Scores | S/N | Course Subjects | Scores |
|-----|-----------------|--------|-----|-----------------|--------|
| 1. | | | 4. | | |
| 2. | | | 5. | | |
| 3. | | | 6. | | |

d. Technical/Vocational Institutes: National Certificate/Advanced Craft Certificate Results

Name of Institution.....

Year of sitting.....

Course Name

Index Number..... Grade.....

Fill in the details

| S/N | Course Subjects | Scores | S/N | Course Subjects | Scores |
|-----|-----------------|--------|-----|-----------------|--------|
| 1. | | | 4. | | |
| 2. | | | 5. | | |
| 3. | | | 6. | | |

e. A-Level: UACE Results

Name of School

Year of sitting.....

Index Number..... Points Obtained.....

Fill in the details

| S/N | Subjects | Scores | S/N | Subjects | Scores |
|-----|----------|--------|-----|----------|--------|
| 1. | | | 4. | | |
| 2. | | | 5. | | |
| 3. | | | 6. | | |

f. Any other Qualification(s)

Name of Educational Institution/University

.....

Course Name

Year of sitting..... Registration Number.....

Class of Grade

Fill in the details

| S/N | Course unit/Subjects | Scores | S/N | Course unit/Subjects | Scores |
|-----|----------------------|--------|-----|----------------------|--------|
| 1. | | | 4. | | |
| 2. | | | 5. | | |
| 3. | | | 6. | | |

Name of Educational Institution/University

.....

Course Name.....

Year of sitting..... Registration Number.....

Class of Grade

Fill in the details

| S/N | Course unit/Subjects | Scores | S/N | Course unit/Subjects | Scores |
|-----|----------------------|--------|-----|----------------------|--------|
| 1. | | | 6. | | |
| 2. | | | 7. | | |
| 3. | | | 8. | | |
| 4 | | | 9. | | |
| 5 | | | 10. | | |

SECTION D: RELEVANT WORK RECORD (IF ANY) (Attach a separate sheet if necessary)

| S/N | Organization/Employer/ Self Employment | Post Held | Period |
|-----|--|-----------|--------|
| | | | |
| | | | |
| | | | |

5. Chronic Disease/Disability (if any)

.....

6. Choice of Course(s) (select from the attached list)

First Choice.....

Second Choice.....

Third Choice.....

b) Briefly explain the reason for choosing the Course(s) you have selected.

.....
.....
.....
.....

7. Choices of TVET Institutions (select from the attached list)

First Choice

Second Choice.....

Third Choice.....

8. Declaration

I _____ declare that to the best of my knowledge,
the information provided above is correct.

Signature: Date:

Note: Falsification of information can lead to cancellation of the offer and prosecution in the courts of law.

SECTION E: FOR OFFICIAL USE ONLY

The committee has vetted and recommended that the applicant:

i. Be admitted on: - Government Private

Course.....

Institution

ii. Not be admitted; reasons.....
.....

Head of Selection Team

Signature and Date

Other Remarks:
.....
.....
.....

Centre Supervisor

Signature and Date