



UGANDA TECHNICAL COLLEGE – BUSHENYI
50KM ALONG MBARARA KASESE ROAD
P.O. BOX 81 | BUSHENYI, UGANDA | TEL: +256 485 660 007



SHORT LISTING (PRE-QUALIFICATION) OF PROVIDERS FOR, SUPPLIES, SERVICES AND WORKS FOR FY 2024/2025, 2025/2026, 2026/2027

Uganda Technical College Bushenyi is in the process of pre-qualifying competent firms/ companies and individuals who will be called upon from time to time, to quote/ tender for supply/provision of Goods, Services and Works during the financial year 2024/2025, 2025/2026, 2026/2027.

Uganda Technical College Bushenyi a Government Tertiary Institution hereby invites suitably qualified firms to submit sealed pre-qualification documents for Supplies, Services and Works for the following items:

PROCUREMENT REFERENCE NUMBER	CATEGORY A: SUPPLIES
UTCbu/Sup/1000	Civil Engineering Instructional materials, tools and Equipment
UTCbu/Sup/2000	Electrical and Electronics Instructional Materials, Tools and Equipment
UTCbu/Sup/3000	Plumbing Instructional materials, Tools and Equipment
UTCbu/Sup/4000	Ceramics Instructional Materials, Tools and Equipment
UTCbu/Sup/5000	Mechanical Instructional Materials, Tools and Equipment
UTCbu/Sup/6000	Cleaning equipment and materials
UTCbu/Sup/7000	ICT equipment and Accessories.
UTCbu/Sup/8000	Human Drugs, and Medical sundries
UTCbu/Sup/9000	Sports Equipment.
UTCbu/Sup/10000	Firefighting equipment and spares
UTCbu/Sup/11000	Lot 01 Non Perishable Food stuffs (Dry beans, Maize flour, Rice etc)
UTCbu/Sup/12000	Lot 02 Perishable Food stuffs (Fresh Beef/ Meat Cabbages, Chicken, Matooke, Tomatoes and vegetables).
UTCbu/Sup/13000	Lot 03 Ingredients: Sugar, Cooking oil, Salt, Tea leaves, Coffee, Rock salt, Royco etc.
UTCbu/Sup/14000	Wood Fuel, Match box and Charcoal.
UTCbu/Sup/15000	Kitchen ware and Equipment
UTCbu/Sup/16000	Supply and Installation of Computer software
UTCbu/Sup/17000	Office Furniture and Fittings
UTCbu/Sup/18000	Assorted office stationery
UTCbu/Sup/19000	Corporate wears, Uniforms, curtains, and carpets
ButchUTCbu/Sup/20000	Occupational safety equipment (Protective wear)
UTCbu/Sup/21000	Standard reference textbooks (Text books) and New Papers
UTCbu/Sup/22000	Security Gadgets
UTCbu/Sup/23000	Fuels, Lubricants, Tyre and Tubes

PROCUREMENT REFERENCE NUMBER	CATEGORY B: SERVICES
UTCbu/Svcs/1000	Advertising and Media
UTCbu/Svcs/2000	Cleaning and Compound Maintenance
UTCbu/Svcs/3000	Fumigation services
UTCbu/Svcs/4000	Catering Services
UTCbu/Svcs/5000	Security Services
UTCbu/Svcs/6000	Computer repair & maintenance
UTCbu/Svcs/7000	Consultancy services
UTCbu/Svcs/8000	Engraving Services
UTCbu/Svcs/9000	Hotel & Conference facilities
UTCbu/Svcs/10000	Maintenance & repair of office tools & equipment
UTCbu/Svcs/11000	Printing, art and design
UTCbu/Svcs/12000	Insurance Brokerage

PROCUREMENT REFERENCE NUMBER	CATEGORY B: SERVICES
UTCbu/Svcs/13000	Hire of Tents, Furniture and Decoration services
UTCbu/Svcs/14000	Servicing and filling of fire extinguishers
UTCbu/Svcs/15000	Transport hire
UTCbu/Svcs/16000	Vehicle Servicing and Maintenance
UTCbu/Svcs/17000	Maintenance and Repair of Workshop Machines and Equipment.

WORKS:

PROCUREMENT REFERENCE NUMBER	CATEGORY C: WORKS
UTCbu/Works/1000	Civil works and Renovations
UTCbu/Works/2000	Water works and Borehole Repairs

NOTE

- The pre-qualification will be conducted in accordance with the procedures specified in the Public Procurement and Disposal of Public Assets Act No.1 & Regulations No. 70 of 2003 of the Government of Uganda.
- Each Lot or Item of Procurement should be bid for separately. A complete set of the per-qualification documents in English may be purchased by interested bidders from the address below upon payment of a non-refundable fee of Uganda shillings 100,000/= (One hundred thousand shillings only) for each lot/ item applied for, e.g. UTCbu/Sup/00001. **NB: This excludes bank charges.**
- The method of payment will be by bank deposit on college Bank Account:
A/C Name: Uganda Technical College Bushenyi
A/C No. 9030005601850
Bank Name: Stanbic
Branch: Ishaka.
- Pre-qualification is open to all eligible bidders. Interested eligible bidders may obtain further information from **Uganda Technical College Bushenyi**, Procurement and Disposal Unit and inspect the pre-qualification documents at the address given below from 9:00 a.m. to 3:00 p.m. during official working days.
- Bid documents will be picked by the bidder from the address below or sent by email upon proof of payment for the bid documents. No liability will be accepted for loss or late delivery.
- Each Applicant is required to submit a complete set of pre-qualification documents for each lot/item applied for including the Original receipt of purchase of pre-qualification document for that particular lot/item.
- UTC Bushenyi reserves the right to accept or reject any bid.
- Any form of influence peddling shall lead to automatic disqualification.

The pre-qualification submissions must be delivered to the address below latest before **11:00 a.m.** on the **24th June 2024**, and opening of the bids shall be at **11.30 a.m.** on the same day at the address below in the **Board Room** in the presence of bidders' representatives who choose to attend:

Procurement and Disposal Unit,
Uganda Technical College Bushenyi
50km along Mbarara Kasese road,
P. o Box 81, Bushenyi, Uganda

The planned procurement schedule (subject to change) is as follows:

S/No	ACTIVITY	DATE
a.	Publication of Bid Notice	23 rd May 2024
b.	Issue of solicitation document	24 th May 2024
c.	Bid closing and Opening	24 th June 2024
d.	Evaluation of bids (within 10 working days)	8 th July 2024
e.	Display and communication of best evaluated bidder notice	15 th July 2024
d.	Contract Award and Signature	30 th July 2021

Principal
 Uganda Technical College Bushenyi